

February 27, 2017

Ms. Wendy Mickel, Town Clerk  
34 W. Main St.  
Westborough, Ma. 01581

Dear Ms. Mickel:

The Economic Development Committee will hold a scheduled meeting in the Town Hall upper-level meeting room (Memorial Hall) on Tuesday, March 7, 2017 from 8:00 a.m. to 9:30 a.m.

**Meeting date: Tuesday, March 7, 2017**

- 8:00 a.m. Welcome and Opening Remarks: Deborah Penta, EDC Chair  
- Approval of February, 2017 Minutes
- 8:05 a.m. Guest Speaker: Joe Costanzo, Transforce New England  
-Transforce, located at 276 Turnpike Road, is a national provider for transportation workforce and dispatching solutions. Joe Costanzo would like to educate the EDC about Transforce and brainstorm ways in which they can help to increase employment opportunities in Westborough and surrounding communities.
- 8:25 a.m. Follow-up discussion from February meeting regarding special permits/permitting process/timelines
- 8:40 a.m. Building Commissioner's Report: Tin Htway
- 8:50 a.m. EDC Coordinator's Report: Francisco Torres
- 9:00 a.m. EDC Outreach Subcommittee: Ambassador Updates
- 9:10 a.m. Other Business
- 9:25 a.m. Conclude meeting

Respectfully,

Francisco Torres  
Economic Development Coordinator



[edc.town.westborough.ma.us](http://edc.town.westborough.ma.us)

**ECONOMIC DEVELOPMENT COMMITTEE**

Deborah Penta	Tin Htway	Bonnie Sullivan	James Ball
James Malloy	Ian Johnson	John Walden	Jonathan Steinberg
Herb Alexander	James Robbins	Francisco Torres	